



**TRAVEL AGENT APPRECIATION FARE Complete #1 and #2 | ONBOARD CREDIT FOR CLIA MEMBER AGENCY Complete #1 and #3**  
**ONBOARD CREDIT FOR HOLLAND AMERICA LINE ACADEMY GRADUATE Complete #1 and #3**

Please send your completed application form and required documents by email to [Family\\_and\\_Friends@hollandamerica.com](mailto:Family_and_Friends@hollandamerica.com) or by fax to 1-800-355-3021 or +206-905-8952. **All applications are processed in the order received please allow a minimum of two business days for processing.**

**#1 MUST BE COMPLETED FOR ALL REQUESTS**

**AGENCY DETAILS**

Agency Name	
Agency Phone (Include Area Code)	Daytime Phone Number (Include Extension)
Agent Email Address (Required)	Agency Email

**#2 COMPLETE TO REQUEST TRAVEL AGENT APPRECIATION FARES**

**A. REQUEST**

Ship	Interior	Ocean-view	Obstructed	Verandah	Suite
Sail Date	# of Days	Stateroom Preference			
Agent Name	Mariner ID#				
2nd Person's Name	Mariner ID#				
3rd Person's Name	Mariner ID#				
4th Person's Name	Mariner ID#				

**B. PURCHASE**

**C. TRANSFERS**

Cancellation Protection Plan (Standard)	Cancellation Protection Plan (Platinum)	No Protection Plan	Yes	No
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**D. REQUIRED DOCUMENTS**

Please send ALL of the following information with this application form. Failure to submit the required documents will delay the processing of your request.

Yes, I have attached all three

- A copy of the Agency IATAN List OR CLIA Certificate OR ACTA list
- A letter on agency letterhead from your owner or manager verifying the applicant has been a full-time employee and been with the agency for at least 6 months. If you are signing as the owner/manager we will require proof of ownership.
- A copy of your IATAN Card OR your CLIA Card OR ACTA card

**E. READ AND SIGN**

Please read carefully and sign on line below along with your manager/owner: I understand that this cruise request is subject to space availability. Rates are cruise only and do not include air. I have read the terms and conditions (as shown below), and qualify accordingly for a reduced rate cruise, and I know this will be subject to acceptance by Holland America Line. Holland America Line reserves the right to limit offer to producing agents only. May be subject to cancellation with full refund after confirmation to accommodate higher revenue passengers.

Signature of Applicant	Date	Signature of Manager/Owner	Date
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- Bookings cannot be confirmed until all information in #1 and #2 A through D are complete and submitted by email to [Family\\_and\\_Friends@hollandamerica.com](mailto:Family_and_Friends@hollandamerica.com) or by fax 1-800-355-3021 or +206-905-8952.
- All applications are processed in the order received please allow a minimum of two business days for processing.
- Applicant's credit card number and expiration date will be required upon confirmation.
- Dining will be assigned based on availability at time of booking.



**#3 COMPLETE TO REQUEST CLIA MEMBER AGENCY OR HOLLAND AMERICA LINE ACADEMY GRADUATE ONBOARD CREDIT**

**A. REQUEST**

Check one. Credits are not combinable. HAL Academy graduate US\$50 onboard credit **OR** CLIA Agency US\$50 onboard credit

**B. BOOKING DETAILS**

Check one and complete the booking # if applicable. The Onboard Credit is valid for Travel Agent Appreciation or Full fares only.

Travel Agent Appreciation Fare. **OR** Full fare booking # \_\_\_\_\_  
Provide booking # if the application is NOT in conjunction with the current  
Travel Agent Appreciation Fare application on this form. Booking # \_\_\_\_\_

**C. REQUIRED DOCUMENTS**

Failure to submit the required documents will delay the processing of your request.

I am applying for a CLIA member credit and have attached **OR** I am applying for a HAL Academy member credit and have attached  
A copy of my Agency CLIA Certificate A copy of my Holland America Line Academy Graduate certificate.  
You can obtain a PDF of your certificate at [halacademy.com](http://halacademy.com).

**"Travel Agent Appreciation Fares"**

**Terms & Conditions:** This offer is available ONLY to certified CLIA, ACTA, or IATAN full time travel agents who have confirmed a minimum of 4 bookings with Holland America Line in the last year to date. Immediate confirmation. Fares are subject to availability. Fares based on Promo YT in the lowest inside, outside, verandah and suite categories. Some restrictions apply. Fares are in U.S. dollars and are for cruise only. Fares are per person, double occupancy and include non-commissionable fares. Fares are non-commissionable. Taxes, Fees & Port Expenses are additional and vary according to itinerary. No other discounts or promotions apply. Traveling companion sharing the same stateroom with eligible travel agent is welcome at same fare. Single supplement: 200% inside/outside; 200% deluxe/verandah. 3rd/4th rates: same as double occupancy rates or promotional 3rd/4th rates, depending on which is lower, unless otherwise noted, subject to actual stateroom availability and combinable with promo YU. Applies to new bookings only. Conversion of existing bookings not allowed. Ground transfers may be purchased by eligible travel agent. Holland America Line's Home City Air and pre and post hotels are not available. Booking not confirmed until credit card payment received in full. Holland America Line's Cancellation Protection Plan (CPP) and Cancellation Protection Plan Platinum (CPPP) may be purchased. Please allow two business days for processing after submitting completed application form. The following must be included with the application form: a copy of the agency IATAN list or CLIA Certificate or ACTA list, a copy of travel agent's IATAN Card or CLIA card or ACTA card and a letter on agency letterhead from agency's owner or manager verifying the applicant has been a full-time employee with the agency for at least six months. Incomplete applications cannot be confirmed. Once booking is confirmed and accepted 100% cancellation fee applies. No refunds allowed. NOTE: Application will be confirmed on a first come, first served basis. Offer is limited and subject to availability. All terms and conditions as stated in the applicable Holland America Line brochure apply. Cruise is provided subject to the terms and conditions of the Cruise Contract. Ships' Registry: The Netherlands.

**Holland America Line Academy and CLIA OBC**

**Terms & Conditions:** Terms & Conditions: Holland America Line Academy graduates and CLIA members receive a free US\$50 onboard spending money when booked on a travel agent appreciation fare or full fare; this onboard spending money is non-combinable, non-transferrable, not refundable and not redeemable for cash. Onboard spending money cannot be used for any of the following: cash back, casino/gambling charges, foreign exchange, any medical services/prescriptions, charities or for payment of International Visas. To apply for the onboard spending money you must complete and submit the Travel Professional Application Form with supporting documentation, and check the appropriate box(es) indicating you are a Holland America Line Academy graduate and/or a CLIA member at the time of completing and submitting the Travel Agent Appreciation Fare application form. The application form is available online to qualified travel agents in the PartnerSHIPS portal of the HAL website at GoHAL.com. Fax the completed form to 1-800-355-3021 or 206-905-8952, or send the completed form via Email to [Family\\_and\\_Friends@hollandamerica.com](mailto:Family_and_Friends@hollandamerica.com) ([Family\\_and\\_Friends@hollandamerica.com](mailto:Family_and_Friends@hollandamerica.com)) Holland America Line Academy graduate benefits and CLIA benefits, including but not limited to eligibility and the onboard spending money, are subject to change at the discretion of Holland America Line.